

# Cedar Mill PTC Minutes

Tuesday, September 11, 2007

The meeting was called to order at 7pm in the Cedar Mill Library.

**Attendees:** Tina Schade, Brian Jackson, Gillian Dyll, Kathy Hall, Janet Vanoni, Karen Dellinger, Sherry Walters, Nicole Sanford, Wendy Kielman, John Stonick, Lisa Pruett, Sandi McRae, Shellie Bailey-Shah, Maryam Zare, Brian Horne, Nancy Wells, Christy Bennett, Xiaomin Ju, Cindy Howard, Melissa Ebel, Jenna Plumb, and Wende Ellis.

**Minutes:** The minutes from June were presented and approved.

**New Board Introductions:** The new board members introduced themselves as well as everyone else in attendance.

**Budget Report:** This year we have budgeted \$34,930, with the following additions: \$4000 from last year's extra money for Curriculum DVDs and Library items, \$2500 from 2005-6 extra money for Stage Curtains, \$10,872 from last years' auction for Playground Equipment, and \$1,275 from last years' budget paid this year due to late receipts. That makes the total budget \$53,577. So far this year we have spent \$2,496 with \$51,081 remaining. Total Assets are \$46,067.

**Young Players Theatre Production:** Amy Larosa-Peters presented the two new programs that they offer – Out of the Box Theatre and Shakespeare Comes to School. Wendy and Janet will follow-up with the other school that has used their program and get more information.

Janet and Wendy to attend Fall production at another BSD school (call company for school, date and time) Interview Past Portland Public School, that had the event last year (Boise/Elliot?)

- Financially was the production worth the money
- How much did they charge the students
- How many children participated
- Was there any feedback from students, parents, or staff
- How were the facilities scheduling conducted

**Enrichment Programs:** Flyers will go home with the kids on October 1<sup>st</sup> and be posted on the website. Classes begin with week of October 15.

**Fun Run:** The fun run will be on October 10 & 11. Maryam will talk to Mr. Marino to see if we can include the Kindergartener's this year.

**Sally Foster Fundraiser:** It will begin on September 17 with a kickoff assembly for all of the kids. Our goal is to sell \$15,000.

**Fifth Grade Dance:** The dance is scheduled for November 9 and will be a Square Dance. Cindy Howard is coordinating a "caller" for the dance and plans to have an instructor work with the kids during P.E. the week prior to the dance.

**Back To School Night Childcare:** Back to School Night is September 18 and Sarah Thom is coordinating the childcare. She needs two volunteers for each shift.

**Vision Screening:** Sandi McRae needs volunteers for Vision Screening on Tuesday, October 16.

**Passport Club:** Dave Waltrip is coordinating Passport Club and needs 12 volunteers for each check day and extra help cutting out postage stamps.

**Fourth Grade Pancake Breakfast:** Lisa Pruett volunteered to chair this event scheduled for November 17.

**Publicity Chair:** This position is not formerly accepted, but will be investigated for interest. Concern about other unfulfilled positions will take priority. But this position will be posted and developed over the course of the year.

Nancy Wells has already drafted the job requirements of the position. It will be posted on the Website as well as distributed as an open position during the course of the year. If it is not filled this year, we will continue to conduct business communications as normal.

**Library Volunteers:** Gillian is looking for more volunteers and will bring the sign up sheet to back-to-school night and to the next meeting.

**Lin Wehrspann Dedication:** Janet is going to try to arrange the dedication for Tuesday the 18<sup>th</sup> at back to school night. If the family is unavailable we will keep it on the schedule for Primary Literacy night or discuss an alternative date for a better attended event.

**Volunteer Orientation:** Johanna Shroul will attend our meeting in October to give a volunteer orientation.

**T-Shirts:** Wende Ellis has volunteered to coordinate selling t-shirts.

**Open PTC Committee Positions:** Foss Science Kits, Art Night, Reading Train, Photographer, Carnival and Publicity Chairperson. The volunteer coordinators will post these positions in the Quill.

**Playground Equipment:** Jenna Plumb presented the plans for the new equipment. An additional \$3,400 was approved for the new equipment which includes the full installation. Jenna will work with the vendors to order and schedule the installation.

**Principal Update:** The school boundary issue is still in process. We have three parents representing our school – Jenna Plumb, Sara Thom and Mike Reagen. The final approval is set for January. In the meantime Brian's focus is on this year at Cedar Mill.

Enrollment is down at our school and district wide.

There is a new lunch system checking system that now uses the students six digit Beaverton School ID number. Parents will soon be able to check their child's account balances online.

Brain H. has asked the fourth and fifth graders for ideas to rename the Cedar Mill Quill.

**Roundtable:** The Back-To-School B-B-Q was a success with a great turn out and bringing in \$1,164 in donations.

Nancy Well needs help watering the new school garden.

The meeting was adjourned at 9:07pm.

Respectfully Submitted by Kathy Hall, PTC Secretary