



## Matching Gifts to Education

### Program Objective

The objective of the Matching Gift to Education program is to encourage employees, retirees, and directors of Intel Corporation to make personal contributions to support education. The program is funded by the Intel Foundation.

### Who is Eligible

Eligible donors include:

- Blue-badge employees of Intel Corporation and their spouses
- Retired Intel employees (who retired under the official guidelines of Intel Corporation) and their spouses
- Active Directors of Intel Corporation

### Eligible Institutions

Nonprofit organizations located in the United States or one of its possessions and recognized by the Internal Revenue Service as tax-exempt and designated a public charity under Section 501(c)(3) of the IRS Code or as an instrumentality of a federal, state or local government as provided by Section 170(c)(1) of the Code.

Intel Foundation will match qualified employee contributions to any accredited school (generally recognized academic accrediting board) in the United States that is either a:

- Four year college or university (must be a degree-granting school)
- Technical or community college
- K-12 school (elementary or secondary, comprehensive, full-time school)
- School or university foundation (must have 501(c)(3) status with IRS)
- PTO's, PTA's and other support organizations for K-12 schools (must have the 501(c)(3) tax status).

Both publicly funded and private nonprofit independent schools are eligible. All schools that are not publicly funded must have status under Section 501(c)(3) of the tax code. The organization must be located in the United States and support education in the United States. Non-profit organizations that support non-US education are not eligible.

### Qualified Contributions

The contribution must be a personal gift of check, credit card or stock (FMV on date of donation) by the eligible donor. It must be a personal gift, from the donor's personal funds, which has been paid and not simply pledged and must be made directly to the approved organization. Gifts must be verified by the recipient (the school) on the Matching Gift form submitted to the Intel Matching Gift program or, if using the online process, a verification letter from the program administrators. Matching Gift requests must be received by the program within one year of the date of the gift.

### Minimum Gift Amount

The minimum gift that will be matched by the Foundation is \$25. Matching Gift forms for gifts of less than \$25 will be returned to the employee and will not be matched by the Intel Foundation. All gifts are matched on a 1:1 basis.

### What is the maximum amount the Intel Foundation will match per year?

The maximum match is \$10,000 per calendar year per employee/ retiree/director or per couple (employee and spouse). The limit will be calculated based on when the gift was made. For any 2006 gifts received after December 15, 2006, those gifts will count in 2007. All requests for matching funds must be made within 1 year of the gift. If both spouses are employees of Intel, each is eligible to match to a maximum of \$10,000 per year.

### What is Not Eligible for Matching

Intel Foundation will NOT match:

- Gifts made to support extra curricular or intercollegiate athletics or athletic scholarships
- Gifts to public broadcasting stations (radio and television), even if located on a university campus
- Gifts made in lieu of tuition payment for services
- Fees for service or tuition payments to tuition organizations
- Gifts made in lieu of pledges, tithes, or other financial commitments to a K-20 school
- Gifts for the private benefit of specific individuals

- Gifts made with funds given to the employee or retiree for donation purposes by any other individuals
- Membership fees for which benefits are received
- Dues to alumni(ae) or similar groups
- Payment for auction items
- Subscription fees for publications
- Gifts of real or personal property
- Gifts made by or through Community Trusts or similar organizations, including Charitable Remainder Trusts, Donor Advised Funds, or Family Foundations
- Cumulative gifts from several individuals reported as one contribution

### How the Program Works

The easiest way to submit a matching request is by submitting the request electronically. Matching Gift requests can be submitted electronically via a paperless process at [www.easymatch.com/intel](http://www.easymatch.com/intel). The web-based process is not only a faster and easier process, but you can also find program-related information such as Guidelines, FAQs, your Personal Giving History (beginning with gifts processed in Q3'06) and Search for Charitable Organizations. If you are unable to access the web site for any reason, you may submit your request via paper form.

- Intel employees: Obtain a form from Intel's intranet site at <http://education.intel.com/education2/involved/gifts.asp> or by contacting JK Group at 1-(866) 625-4304 or [intel@easymatch.com](mailto:intel@easymatch.com).
- Intel retirees: Obtain a form from Intel's Retirement website at <http://www.intel.com/employee/retiree/benefits/MGform.pdf> by contacting JK Group at 1-(866) 625-4304 or [intel@easymatch.com](mailto:intel@easymatch.com).
- Intel Directors: Please contact JK Group at 1-(866) 625-4304 or [intel@easymatch.com](mailto:intel@easymatch.com).

If filling out the paper form, the donor should:

- Complete Section 1 of the *original* application form
- Mail the *original* application form, with the donation and any other necessary documentation, to the institution of your choice that meets the criteria listed in the guidelines

The school should:

- Complete Section 2 of the application form.
- The authorized officer of the charity must verify the donation, sign the application form and return the *original* form to the Intel Matching Gifts Program, PO Box 7067, Princeton, NJ 08543-7067

Any Matching Gift to Education forms received that reflect gifts not eligible for a match will be declined with a letter of explanation sent to the employee.

### Matching Gift Payments

Matching checks are distributed by JK Group on behalf of the Intel Foundation to the schools at the end of each month following each quarter. The completed Matching Gift to Education form must be received by JK Group by the program cut-off date to be included in that quarter's matching check disbursement:

Cut off Date	Payment Date
March 31	April 30
June 30	July 31
September 30	October 31
December 31	January 31

### Special consideration

The Intel Foundation reserves the right to determine whether any gift shall be matched. The Intel Foundation may change, revoke, suspend, or terminate this program at any time. Organizations approved in the past may not qualify for the Intel Matching Gifts to Education Program in subsequent years if new information is received regarding the loss of their tax status or change in their mission or their programs that indicate the organization now falls outside of the Intel Matching Gifts to Education Program guidelines. However, absent such new information, previously approved organizations are likely to be approved. If you have any questions or concerns, prior to making your initial contribution, please contact the Matching Gifts Program via email at [intel@easymatch.com](mailto:intel@easymatch.com) or by phone at 1-(866) 625-4304.



## Matching Gifts to Education

### Procedure

Step 1: Donor should fill out Section One and send both the form and the contribution to the school.

Step 2: School completes Section Two and returns the form to:

**Intel Matching Gifts to Education Program**  
**PO Box 7067**  
**Princeton, NJ 08543-7067**

Step 3: JK Group will verify information on the form and authorize payment to the eligible school. To confirm a gift was matched, the donor may check their history at [www.easymatch.com/intel](http://www.easymatch.com/intel) or contact JK Group at 1-(866) 625-4304

<b>Section One: To Be Completed By The Donor (please print or type)</b>			
Employee/Director Name			
Last	First	MI	
Spouse Name (if donor of gift)			
Last	First	MI	
WW ID#	Mail Stop:	Phone Number (with area code)	Donor Status: <input type="checkbox"/> Employee <input type="checkbox"/> Spouse <input type="checkbox"/> Director
School Name		School location (city, state)	
Gift was designated to the following specific department or fund (optional)			
Stock/Check/Credit Card Amount	Amount of Gift (write out for either cash, credit card or stock)	Amount to Match (if different than original gift)	
\$	Dollars		
I certify that at the time of this gift I qualify as an eligible employee, spouse, or director of Intel Corporation. I further certify that this gift is my personal contribution and that neither I nor any member of my family nor any individual designated by me has received or will accept a benefit of more than nominal monetary value in return for or as a result of this gift or its matching by the Intel Foundation. I certify that I have not requested matching gift funds from any other source.			
Signature of donor _____ Date _____			
<i>* Failure to sign this form may delay the form to be processed</i>			

<b>Section Two: To Be Completed By the School</b>	
If this is your first matching gift request to the Intel Matching Gifts to Education Program, please enclose a copy of your Internal Revenue Service 501(c)(3) IRS determination letter and a brief description of your organization's primary mission statement or purpose. Forward this information with the form to the address located at the top of this form.	
Employer Identification Number (EIN)	School Name
Address	City, State, Zip
Telephone, Including Area Code:	Fax, Including Area Code:
E-Mail:	Website (if any):
Date Gift Received:	
Amount of Gift \$:	Tax Deductible Amount: \$
I certify that this gift was made by the individual named above, and has been received by this institution and that this institution has not provided and will not provide any benefit of more than nominal monetary value to any member of the donor's family, or to any individual designated by the donor in return for or as a result of this gift or its matching by the Intel Matching Gifts to Education Program. I also certify that this organization is in full compliance with the anti-terrorism laws legislated by the USA PATRIOT Act. In addition, by countersigning this Matching Gift Application, I agree that this organization will not promote or engage in violence, terrorism, bigotry or the destruction of any state, nor will it make sub-grants to any entity that engages in these activities. I also attest that this institution is certified by a recognized educational accreditation body.	
Printed Name of Authorized Officer	Signature of Authorized Officer
Title of Authorized Officer	Phone of Authorized Officer
Date	