

## ***Cedar Mill PTC Minutes***

### ***May 3, 2016***

***Attendees:*** Hillary Peck, Janell Hosch, Diala Charamand, David Platt, Sarah Kennedy, Jessica Baker, Kimberly Pearson, Natasha Seifert, Tom Kobayashi, Melissa Potter, Jill Bard, Brian Horne, Peng Ge, Mike Scherschel, Jane Kim, Bethany Sebra

Meeting called to order by David Platt at 6:47 pm in the library.

#### ***I. Volunteer Opportunities/Updates – Kimberly***

- Spirit Week is going on now.
- Staff Appreciation luncheon sign up is now full.
- Field day is being coordinated by Mr. Marino
- Art night is being coordinated by Lauren Sinha and Valerie Ristau. Art will be presented by each class. Sign up will be sent out soon.
- Carnival is being coordinated by Chris Gibbons.
- Still need more people signed up in Better Impact. Won't be switching over to the new system in the front office until fall. Many other schools are also waiting until the fall, so there may be a rush of people signing up in the fall. Kimberly/Mr. Horne will ask the teachers to send out an email to the parents asking them to register.
- Carla ordered a new Chromebook for sign-ins in the office.
- Upcoming events
  - May 2-6: Staff appreciation week
  - May 2-6: Spirit week
  - May 20: Art Night
  - June 9: Field Day
  - June 10: Carnival
  - June 14: Fifth Grade Send Off

#### ***II. Current/Recent/Past Event Updates~***

- ***SuperPlay (Mike Scherschel)***
  - Can rent out facility for a fund raiser, can have long hours. Offers 2 Hours of bowling for \$15 (or one game of bowling and one game of laser tag), 50% comes back to the PTC. 10% back on all other items purchased during that time. New light show is being installed. Offering a type of 'Groupon', that makes money for the school. We would pay Mike \$10 for a coupon for \$61 worth of games and services at Superplay for use over the summer (June-Sept). We could charge whatever we want for the coupons. These coupons do not expire and could be used the following summer as well. Mike wants to work with the schools to coordinate fund raisers. For our Carnival, Mike would bring games and goodie bags. Some schools have offered experiences with the principals at Superplay. Will offer 2 hours of bowling for PTC and teachers. Is also an option for 5<sup>th</sup> Grade send off in the future. The PTC thanked Mike for the information and will contact him if we want to pursue any of his options.
- ***Dine-Out & Script (Natasha):***
  - Veggie grill dine out was last night. Scrip orders due May 13<sup>th</sup>, pick up on May 20<sup>th</sup>. See's Peanut Butter Brittle will be sold this month in addition to Scrip. We get \$1

back from each purchase. Aleida Adams will be co-chairing Scrip with Natasha starting now. There will be one more Scrip order in June.

- ***Science Fair (Jessica):***
  - Science Fair went very well. 130 projects, 185 students submitted forms. Estimating that 250 kids attended. The students were very excited and had a fun evening. All of the reviewer volunteer slots filled up and there were more people willing to help in that capacity. It was a very positive experience for all. Middle School and High School students helped in reviewing projects. PTC funds went toward buying prizes and paying for vendors. Not as many engineering projects were submitted as were hoped for, but for the first year it was well received. Were well under budget this year. Still waiting for an invoice from Engineering For Kids.
- ***Carnival (David for Chris Gibbons)***
  - Inflatables ordered, prized will be ordered this week. Pizza Schmizza will have pizza there. Need volunteer support. Chris will provide a list of needs to the volunteer coordinators. Order forms for tickets will go out May 27<sup>th</sup>. We may get an Umqua ice cream truck to come, it would be free.

### ***III. Budget - Sarah***

- Current balance is \$100,962.72, last month was \$101,086.20. More Auction income came in. 4<sup>th</sup> grade overnight fund raising has exceeded the budget. New lanyards were ordered. \$2759 of the auction funds have been spent on playground/PE equipment and emergency kits. Teachers have mostly used all of their funds. Increasing the School Dance budget for next year.
- Camp Achieve is partially funded by a grant, but will still need some support from the PTC.

***David made a motion to approve the budget, Hillary seconded the motion. All were in favor.***

### ***IV. Open Items~***

- Board Nominees for 2016-17 school year: Co-President: Hillary Peck and David Platt. Vice President: Jane Kim. Secretary: Katie Payne. Treasurer: Tom Kobayashi. Ways and Means: Jessica Baker and Melissa Potter. Volunteer Coordinator: Kimberly Pearson.

***All positions were voted on and the nominees were approved as the new board members.***

- Garden Club – Kimberly would like to start a garden club. Natasha tried to start it a couple years ago and it didn't take off. It would be a before school or after school activity to maintain a garden. Bonny Slope has an existing program. They have a community garden that all have access to. Natasha is interested in co-chairing. The boy scouts are interested in helping with this. Jane mentioned that Home Depot and Lowe's sometimes donate labor to activities like this. The district would need to approve the location and design. We need someone to lead this effort.
- Fun Run Online Donation software – PledgeStar is the one that seems to meet our needs the best. It was discussed at our April meeting and over email with the board. Alternatives: Could use a Paypal button on our webpage, but would lack the student portal. Could also not accept online donations, but would be missing out on some potential donations.

*All were in favor of using PledgeStar for Fall 2016 Fun Run*

- Great Strides Walk for Cystic Fibrosis – Sarah is participating on Ella Deveaux’s team. She would love more donations and participation!
- Running Club is Going very well! 14 marathon finishers so far. T-shirts have been ordered for the marathon finishers. We may have several more marathon finishers before the end of the year. The PTC will cover this expense and Hillary would like to hand them out at the next school assembly.
- School Supplies – SchoolKidz is the vendor we are using. It is a different vendor than last year. Order forms will arrive next week.
- Auction – A communication will be sent out soon to all auction attendees. This communication will mention the PE equipment and emergency kits that have been purchased. In the future may want each classroom teacher to have an iPad, this is still being investigated. There could also be some equipment that needs replacement in the computer lab soon. (If the district buys technology for the school, it would eventually be replaced by the district. If the PTC buys it, then we would need to replace it when it needs replaced.)
- Field Trips and Time For Kids – Could plan to fund this next year as an auction supported item. Want field trip support to be equal by grade, need to coordinate with the teachers.
- Staffing for next year has not yet been determined

***V. Minutes - Janell***

Minutes from the April 2016 meeting were posted on the webpage, cedarmillptc.org

*David made a motion to approve the minutes, Natasha seconded the motion. All were in favor.*

***VI. Principal Update - Brian Horne***

- Emergency Kits were delivered. They are rolling carts that contain blankets, water, tarps, ropes, duct tape, first aid kits, etc. The carts are located in a metal cabinet out by the modular unit. The plan would be that the students would gather on the field in the event of an emergency. We don’t currently have food in the emergency kits. Planning to do away with the buckets that the teachers currently use for emergency drills. Will replace these with a backpack containing a contact list and food. Parents can send in food clearly labeled for their student if they need special food. Will plan a drill each year. Goal is to be prepared to have the students safely held for 48 hours at the school if necessary. May ask parents to identify additional emergency pick up persons (eg, neighbors).
- Mrs. Kim retired recently. Ann is the new evening custodian, came from Terra Linda.
- 3<sup>rd</sup>-5<sup>th</sup> grade testing is going on now. Will be done by the end of May. Technology classes are now taking place in a different room.
- 4<sup>th</sup> grade overnight is next week
- Japanese students are coming again next fall. Need 5<sup>th</sup> grade parents to host students.
- Next year’s enrollment should be steady. Incoming Kindergarten class should be comparable to this year. At 403 students now. Unsure whether there will be 2 or 3 4<sup>th</sup> grade classes next year.
- There is no open enrollment across the district.
- Emergency preparedness in the school is going well. Continuing to train the staff and think through different potential situations.

***Meeting Adjourned 8:21pm***

